



Office of General Services  
Business Services Center

## Information Announcement

# Waiver of Holiday Compensation Deadline for Enrollment - May 15, 2020

Between April 2, 2020 and May 15, 2020, employees eligible to receive holiday compensation may choose between earning holiday pay for time worked or leave credits instead of pay. No action is required if employees want to stay with their current option.

### Eligible Employees:

CSEA, PEF, Council 82, DC-37, NYSCOPBA, and PBANYS members are all eligible. Management-Confidential (M/C) employees in salary grades 22 and below are also eligible.

### To Change Options:

Complete the attached *Waiver of Additional Money for Holiday Work* form and submit it by **May 15, 2020** to [BSCHRForms@ogs.ny.gov](mailto:BSCHRForms@ogs.ny.gov) or mail to:

OGS BSC HR  
Building 5, W. Averell Harriman State Office Campus, 6<sup>th</sup> Floor  
1220 Washington Ave  
Albany, NY 12226-1900

### Additional Questions?

Call (518) 457-4272 or email [BSCHR@ogs.ny.gov](mailto:BSCHR@ogs.ny.gov).