



Office of  
General Services

Business  
Services Center

## Information Announcement

---

# Payroll Update for Management/Confidential (M/C) Employees

**July 17, 2015**

The Office of the State Comptroller recently released the payroll bulletin, effective July 2015, regarding the Management/Confidential (M/C) 2% parity increase. Please find below the details regarding the payment dates and eligibility criteria for this payment.

Please note if you are an M/C employee and you are unsure of your bargaining unit, this information can be found on the front of your pay stub under "Negotiating Unit". If you need assistance in determining your grade level, please reach out to the BSC payroll unit at [BSCPAYROLLAdmin@ogs.ny.gov](mailto:BSCPAYROLLAdmin@ogs.ny.gov) or call (518) 457-4272.

### **Salary Increase**

M/C employees in hourly or annual positions are eligible for the salary increase of two percent (2%) if all of the following criteria are met:

- In an M/C Bargaining Unit 06, 66, or 79 on June 25, 2015 (Institution) or July 2, 2015 (Administrative).
- Has a Pay Basis Code of ANN or HRY on the payment effective date.
- Is active (currently on the State payroll), or is on a leave with pay on June 25, 2015 (Institution) or July 2, 2015 (Administration), or is on a leave of absence on June 25, 2015 (Institution) or July 2, 2015 (Administration) and subsequently returns to the payroll.

The July 2015 salary increase will be paid in the paycheck dated July 23, 2015 (Institution) or July 29, 2015 (Administration).

Please note that employees who are on an unpaid leave of absence on June 25, 2015 (Institution) or July 2, 2015 (Administration) will receive the salary increase upon returning to paid status.

### **Employees Not Eligible for 2% Parity Increase**

M/C officers or employees who were promoted or appointed to M/C positions from positions represented by one of the State's public employee unions effective March 26, 2009 or later and whose salary immediately prior to July 1, 2015 is at or above the job rate of their salary grade or equated salary grade on the July 1, 2015 M/C salary schedule, are not eligible to receive the 2% parity increase.

### **Employees Eligible for Partial Parity Increase**

M/C officers or employees who were promoted or appointed to M/C positions from positions represented by one of the State's public employee unions effective March 26, 2009 or later are prohibited from receiving any portion of the increase which causes such officer's or employee's salary to exceed the job rate of the M/C salary grade or equated grade on the July 1, 2015 M/C Salary Schedule. Such employees may only receive a partial increase capped at the job rate of their salary grade or equated grade on the July 1, 2015 M/C salary schedule.

If you have any questions regarding performance advances, salary increases, and/or longevity payments, please feel free to contact the BSC Payroll Unit at [BSCPayrollAdmin@ogs.ny.gov](mailto:BSCPayrollAdmin@ogs.ny.gov) or call (518) 457-4272.