



Office of General Services
Business Services Center

Information Announcement

WEX Bank Fuel Card Invoice Download

August 10, 2018

the BSC Accounts Payable team can now download your agency's monthly fuel card invoices and activity summary from the WEX Bank website. This means we can bring your agency's invoices into FileNet, and send it to your agency review queue within 1 to 2 business days of statement availability. The goal is to process payments timelier and help identify misapplied payments.

To request this service for your Agency, please email BSCFinance@ogs.ny.gov with "Accounts Payable" in the subject line.

To review terms and conditions of the associated contract, search group 79008 award 23062 contract PS67946 on the [OGS Procurement site](#).