



April 2017 Management Confidential 2% Salary Increase

May 31, 2017

The Office of the State Comptroller recently released [Payroll Bulletin 1569](#) regarding the April 2017 salary increases for M/C employees. The April 2017 retroactive payments will be processed in the paycheck dated June 08, 2017 (Institution), or June 14, 2017 (Administration) for all eligible employees.

Salary Increase Eligibility Criteria:

The following employees are eligible to receive the April 2017 M/C 2% Retroactive Salary Increase:

- Employees with a Pay Basis Code of HRY (Grade 600 or 800)
- Employees with a Pay Basis Code of ANN who are in a traineeship (Grade 800)
- Employees with a Pay Basis Code of ANN who are in a NS position (Grade 600)
- Employees with a Pay Basis Code of ANN who are in a NS position (Grade 600) which is equated to a grade (603 – 668)
- Employees with a Pay Basis Code of ANN who are in a graded position (Grade 603 – 668)
- Employees with a Pay Basis Code of CAL who are in a Grade 700 position with Job Code 007979 (Supt Corr Fac)

Exempt or Pending Exempt Position Employees:

Per Budget Bulletin D-1135, employees whose position is Exempt or Pending Exempt (Jurisdictional Class 2 or 7) who were appointed or received a salary increase other than a parity payment or prior general salary increase effective on or after March 30, 2017 (Institution) or April 06, 2017 (Administration) and whose basic annual salary is at or above \$100,000.00 will not automatically receive the retroactive 2% increase and require additional authorization by the DOB in order to receive the increase.

In addition, per guidance from DOB, employees whose position is NS (Grade 600) or Grade 668 in any jurisdictional class, who were appointed or received a salary increase other than a parity payment or prior general salary increase effective on or after March 30, 2017 (Institution) or April 06, 2017 (Administration) will not automatically receive the 2017 M/C 2% salary increase and require additional authorization by the DOB in order to receive the increase.

OSC will provide the DOB with a list of employees who will not automatically receive this payment based on the criteria associated with exempt or pending exempt positions DOB will review the employee records to determine if an employee is eligible and will notify OSC of those who should receive the M/C April 2017 Retroactive Salary Increase.

If you have any questions regarding eligibility, please contact the BSC Payroll Unit at BSCP payrollAdmin@ogs.ny.gov or (518) 457-4272.