



Information Announcement

2016 Productivity Enhancement Program (PEP)

October 22, 2015

The New York State Department of Civil Service has announced the implementation of the Productivity Enhancement Program (PEP) for 2016. PEP allows eligible CSEA, DC-37, and Management Confidential (M/C) employees in the Executive branch to exchange previously accrued annual leave (vacation) and/or personal leave for a credit to be applied toward their employee share of NYSHIP premiums on a biweekly basis during the program year January 1, 2016 – December 31, 2016.

Please note: For PEF represented employees, the program will end on **December 31, 2015**.

The enrollment period for 2016 will be Monday, October 26, 2015 through Friday, November 27, 2015. In order to enroll in the 2016 program year, employees of agencies who are HR customers of the BSC must submit a 2016 PEP Enrollment Form to the BSC Benefits Unit by **November 27, 2015**. Employees from agencies that are not HR customers of the BSC should contact their agency Human Resources Office for information regarding PEP enrollment.

An overview of the program, eligibility requirements, as well as the 2016 PEP Enrollment Form can be found on the BSC Website at https://bsc.ogs.ny.gov/sites/default/files/2016_PEP_Enrollment_Info_Form.pdf

Employees from agencies that are HR customers of the BSC (listed below) should contact the BSC Benefits Unit at (518) 457-4272 or BSCBenefitsAdmin@ogs.ny.gov with any questions regarding the PEP program. Employees from agencies that are not HR customers of the BSC should contact their agency HR Office.

Agencies currently receiving BSC HR services include:

Aging, Office for the Alcoholic Beverage Control Arts, Council on the Commission of Correction, NYS Criminal Justice Services, Division of Deferred Compensation Board Economic Development, Department of Employee Relations, Governor’s Office of General Services, Office of Health, Department of Homeland Security & Emergency Services, Division of Hudson River Valley Greenway Communities Council Indigent Legal Services Information Technology Services, Office of	Inspector General, Office of the Joint Commission on Public Ethics Justice Center Labor Management Committees Lake George Park Commission Prevention of Domestic Violence, Office for Public Employment Relations Board State, Department of Tug Hill Commission Veterans’ Affairs Welfare Inspector General, Office of the Victim Services, Office of Workers’ Compensation Board
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