

Agenda BSC Finance Customer Forum Accounts Payable and Purchasing	Date: Tuesday, December 6, 2016 Time: 9:00am - 12:00pm Location: Building 5
Items	Facilitator
Welcome and Introductions	9:00am – 9:15am Melissa Miller
Purchasing Service Line <u>Service Line Updates</u> <ul style="list-style-type: none"> • PSP Updates (Roles and Responsibilities) • Change Notices Filenet Workflow Updates • Buy Desk – Improvement Opportunities • Service Disabled Veteran Owned Businesses <u>Question and Answers / Open the Phones</u>	9:15am – 10:30am Phil Reed Gail Swint Sumita Dey Anthony Tomaselli
Accounts Payable Service Line <u>Service Line Updates</u> <ul style="list-style-type: none"> • Arbitrator payments • Uploading supporting documents in FileNet • SFS Defect with E-invoicing • Unit IDs • Processing WEX Bank Invoices <u>Question and Answers / Open the Phones</u>	10:30am – 11:45am Staci Knickerbocker Matthew Morrison Francine Marzinsky Gerald Cady Tim Smith and Kristina Schubert
Next Customer Forum for Accounts Payable and Purchasing: January 10, 2017 Agenda Items Due: January 3, 2017	