

Agenda BSC Finance Customer Forum Travel & Expense Credit Card Administration	Date: Tuesday, June 21, 2016 Time: 9:00am - 11:00am Location: Building 5 Room G8
Items	Facilitator
Welcome and Introductions 9am – 9:15am After each Customer Forum, notes are posted to the BSC website generally within one calendar week at the following link: https://bsc.ogs.ny.gov/content/finance-customer-forum	Kristin Ellis
Travel & Expense Service Line 9:15am – 10:15am Rental Cars: <ul style="list-style-type: none"> • Passenger Vehicle Rental Contractors (Statewide Contract) http://www.ogs.ny.gov/purchase/snt/awardnotes/7200122273can.HTM Enterprise Holdings Inc. Contract # PS65506 The Hertz Corporation Contract # PS65507 • Cashless Tolls on the Tappan Zee Bridge BSC Travel Training Opportunities: <ul style="list-style-type: none"> • Travel Training for SFS Supervisors • Travel 101 – Rules and Regulations • Live SFS EE1, 9.2 Please go to the BSC Website for more information: https://bsc.ogs.ny.gov/training-events <ul style="list-style-type: none"> • Early Check-In Fees • Cash Advances in SFS • Emergency Response Plan on the BSC website https://bsc.ogs.ny.gov/sites/default/files/BSC_Emergency_Response_Plan.pdf <p>Questions and Answers / Open the Phones</p>	Kristin Ellis Representatives from Enterprise and Hertz Kelly Oathout Kristin Ellis Kristin Ellis Kristin Ellis
Credit Card Administration Service Line 10:15am – 10:30am <ul style="list-style-type: none"> • CitiBank Fraudulent Charges • Citibank Quarterly Rebates • SFS Role Mapping must be complete before applications are submitted <p>Questions and Answers / Open the Phones</p>	Kimberly Gurga
Call for Agenda Items for Next Customer Forum The next Customer Forum is 7/19/16, agenda items are due 7/13/16	